

## MINUTES

Town of Port au Port East  
Regular Council Meeting September 10th, 2024

Minutes of a regular meeting of the council of the  
Town of Port au Port East,  
held in the Town Hall, September 10th, 2024 at 6:00 P.M.

### *Members*

#### *Present*

Mayor	J. Tuttle
Deputy Mayor	C. Joseph
Councillors:	A. Barry
	F. Barter

### *Members*

#### *Present Via*

#### *Skype*

Councillor:	K. De Groot
-------------	-------------

### *Also,*

#### *Present*

Town Clerk/Manager K. Hunt

10 people are present in the public galleries.

**Mayor J. Tuttle called the meeting to order at 6:05 pm.**

### **Guests To Address Council**

#### Resident #1

A resident addressed council regarding areas in the town that are prone to flooding during periods of severe weather conditions during which rainfall amounts are excessive. Damages have occurred in the past to several homes and the resident is wondering what plans council have to protect these homes from potential future damage resulting from flooding due to stormwater run-off.

The culvert that is on Hynes' Road, approximately 75 feet north of Main Street was also mentioned. The resident feels that the lack of maintenance by the Department of Transportation and Infrastructure in maintaining the ditch to allow the water to run freely and a mound of debris that is currently sitting in front of the culvert will prevent the water from flowing freely. He acknowledged that the town clerk/manager has been in contact with the Department of Transportation and Infrastructure and has asked if the town can once again reach out to ask that the ditch be

cleared of debris.

The resident also enquired as to when and if council will address the poor paving conditions on Forest Lane. The height difference at the intersection of Forest Drive and Hynes' Road and the "dip" that exists about halfway in on the laneway were two items of concern that were noted by the resident.

Council thanked the resident for their time and advised that their concerns would be addressed.

### **Meeting Minutes**

#### ***Special Meeting of August 12th, 2024***

Mayor J. Tuttle asked if there were any errors or omissions to the minutes of the special meeting on August 14th, 2024, which had been circulated with the agenda.

Motion # 114 – 24 – C. Joseph/A. Barry

Be it resolved that the minutes from August 12th, 2024, special meeting of council, be adopted with the change to include the reason for Councillor Barter's absence from the meeting.

In favor:	Mayor	J. Tuttle
	Deputy Mayor	C. Joseph
	Councillors:	A. Barry
		F. Barter
		K. De Groot

Opposed: 0

Abstaining: 0

Motion Carried

#### ***Special Meeting of August 22nd, 2024***

Mayor J. Tuttle asked if there were any errors or omissions to the minutes of the special meeting on August 22nd, 2024, which had been circulated with the agenda.

Motion # 115 - 24 – C. Joseph/J. Tuttle

Be it resolved that the minutes from August 22nd, 2024, special meeting of council, be adopted with the change to include the reason for Councillor Barter's absence from the meeting.

.

In favor:	Mayor	J. Tuttle
	Deputy Mayor	C. Joseph

Councilors: A. Barry  
F. Barter  
K. De Groot

Opposed: 0  
Abstaining: 0

Motion Carried

***Regular Meeting of August 30th, 2024***

Mayor J. Tuttle asked if there were any errors or omissions to the minutes of the regular meeting on August 30th, 2024, which had been circulated with the agenda.

Motion # 116 - 24 – C. Joseph/A. Barry

Be it resolved that the minutes from August 30th, 2024, regular meeting of council, be adopted with the change to include the reason for Councillor Barter’s and Councillor De Groot’s absence(s) from the meeting.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry  
F. Barter  
K. De Groot

Opposed: 0  
Abstaining: 0

Motion Carried

**Regulations/Policies**

None

**Correspondence**

Bacteriological Water Analysis Report – September 6th, 2024 – Satisfactory Results

Letter from Twillight 50+ Club – Request for Snow Removal Services

The senior’s club is asking the town to include their parking lot in the town snow removal contract for 2024 – 2025 winter season.

Motion # 117 – 24 – A. Barry/C. Joseph

Be it resolved that the Twillight 50+ Club’s request for snow removal services for the upcoming 2024 – 2025 winter season be granted with the signed document in which the Twillight 50+ Club acknowledges and accepts that the town can not be held liable for any situation that occurs related to snow removal services.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry  
F. Barter  
K. De Groot

Opposed: 0

Abstaining: 0

Motion Carried

Letter From Resident Filling in Potholes at the end of Robert Drive

A resident has advised council that there are many existing potholes at the end of Robert Drive. They are asking if the town can please fill in the potholes.

Motion # 118 – 24 – A. Barry/C. Joseph

Be it resolved that the town clerk/manager ask maintenance to take necessary steps to fill in the existing potholes at the end of Robert Drive.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry  
F. Barter  
K. De Groot

Opposed: 0

Abstaining: 0

Motion Carried

## **Finances**

### **Account Payable for August 2024**

The Town Clerk/Manager reported that the outstanding account payable list up to and including August 31st, 2024 is \$ 30,871.67.

Motion # 119- 24 – A. Barry/F. Barter

Be it resolved that the attached Accounts Payable list for August 2024, as circulated, in the amount of \$ 30,871.67 be approved for payment.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph

Councilors:           A. Barry  
                              F. Barter  
                              K. De Groot

Opposed:       0  
Abstaining:    0

Motion Carried

**Employee Remittance for August 2024**

The town clerk/manager reported the amount of \$ 3,800.62 to be remitted for the period beginning August 1st, 2024 and ending August 31st, 2024.

Motion # 120 - 24 – C. Joseph/A. Barry

Be it resolved that the employee remittance for August 2024 in the amount of \$ 3,800.62, be approved for payment.

In favor:       Mayor                   J. Tuttle  
                      Deputy Mayor        C. Joseph  
                      Councilors:         A. Barry  
  F. Barter  
  K. De Groot

Opposed:       0  
Abstaining:    0

Motion Carried

**Permits**

**General Repairs and Maintenance Permits**

69 Main Street

Motion # 121 - 24 – C. Joseph/A. Barry

Be it resolved that the general repairs and maintenance permits be approved.

In favor:       Mayor                   J. Tuttle  
                      Deputy Mayor        C. Joseph  
                      Councilors:         A. Barry  
  F. Barter  
  K. De Groot

Opposed:       0  
Abstaining:    0

Motion Carried

**Councillor K. De Groot left the meeting at 6:44pm**

**Shed/Garage/Home Permits**

None

**Permits (Other)**

None

**Discussion:**

**Cellular Phone Service**

There is an ongoing concern with the quality of the cell phone service that is available in our town.

Motion # 122 - 24 – J. Tuttle/C. Joseph

During a meeting with the Honourable Gudie Hutchings, MP for Long Range Mountains and the Minister of Rural Economic Development and Minister responsible for the Atlantic Canada Opportunities Agency, council raised concerns over the poor quality of cell service that our residents are experiencing. Unfortunately this was not an area that she could help with but had her assistant send Mayor Tuttle contact information for someone that may potentially help. It has been said that the CRTC poles need upgrading. Once the contact information is received the town clerk/manager will send a letter on behalf of council.

Be it resolved, the town clerk/manager send a letter to address the poor cell phone service in our area with emphasize on the concern for our residents safety in the event of an emergency.

In favor:	Mayor	J. Tuttle
	Deputy Mayor	C. Joseph
	Councillors:	A. Barry
		F. Barter

Opposed: 0

Abstaining: 0

Motion Carried

**Potholes on Sideroads**

Our maintenance team has begun filling in potholes on various sideroads. Material was purchased from Marine Contractors.

**Waste Collection**

Motion # 123 - 24 – A. Barry/F. Barter

When completing the Tender for Waste Collection Services council would like to obtain a quotation that includes both a Spring and a Fall Clean-Up in the total contract cost. Recently the service provider changed the method of charging for tipping fees that had been used in the past. The tipping fees are now invoiced from Containerized Sanitation instead of Western Regional Waste Management which results in a HST charge. Town clerk/manager will set up a meeting with service provider to discuss.

Be it resolved, the town clerk/manager contact Containerized Sanitation Ltd to set up a meeting to discuss current contract.

In favor:	Mayor	J. Tuttle
	Deputy Mayor	C. Joseph
	Councilors:	A. Barry
		F. Barter

Opposed:	0
Abstaining:	0

Motion Carried

**Fall Clean-Up**

Residents have approached members of council to inquire if the town will be having a fall clean up in 2024.

Resolution # 17 – 24 - A. Barry/C. Joseph

Town clerk/manager contacted the waste collection service provider and obtained two quotations for cost to have a fall clean up. The first quotation was for curbside collection in the amount of \$ 6,000.00 plus regional waste tipping fees and taxes. The second quotation proposed that containers to be placed in the parking lot of our town office at a cost of \$ 500.00 per container used plus regional waste tipping fees and taxes.

Council discussed the best option would be containers placed at the town office.

Containers will be available for the residents for two (2) days on October 18<sup>th</sup>, 2024 and October 19<sup>th</sup>, 2024.

Be it resolved, that the town clerk/manger will contact Containerized Sanitation to notify that the town council has chosen to place the containers at the town office on October 18<sup>th</sup>, 2024 and October 19<sup>th</sup>, 2024 for residents to dispose of large household waste as per guidelines set out by Containerized Sanitation. Total cost will depend on number of containers used.

In favor:	Mayor	J. Tuttle
	Deputy Mayor	C. Joseph
	Councilors:	A. Barry
		F. Barter

Opposed: 0  
Abstaining: 0

Resolution Carried

### **Adjournment**

Motion # 124 – 24 – C. Joseph/F. Barter

Be it resolved that Council do now adjourn to meet again on Tuesday, October 8th, 2024 at 6:00 PM

In favor:	Mayor	J. Tuttle
	Deputy Mayor	C. Joseph
	Councilors:	A. Barry
		F. Barter

Opposed: 0  
Abstaining: 0

Motion Carried

The meeting adjourned at 7:06 P.M

---

Mayor Kimberly De Groot

---

Town Clerk/Manager – Koren Hunt