## Meeting # 8 May 10, 2022

Present:

Mayor James Cashin

Deputy Mayor Eileen Hann Councillor Gordon Johnston

Councillor Mary Cole

Some residents of the town were present

## Minutes of Meeting held on April 5, 2022

Motion 24-2022

## Councillor Johnston/Councillor Cole

Resolved, that, the minutes of meeting held on April 5<sup>th</sup>, 2022 be adopted as presented.

All In Favor Motion Carried

## Correspondence:

- 2 letters in regards to flooding on a resident property Council is having discussions
  with an outside party to try and find solutions for flooding in various areas around town.
  Town Clerk/Manager will contact the parish office in regards to snow clearing to discuss
  where snow is being piled up so that in future, it will be placed in the area used
  previously.
- "BEST" Annual Report from the President
- Chamber of Commerce Invitation to special meeting on Wed, May 11 at 6:30 pm. re: Development Proposal for this area.- Mayor Cashin will attend.
- John Risley Invitation for Mayor & Council to attend a meeting in regards to a development proposal (wind energy) for this area.- Mayor Cashin will attend

Finances: Accounts Payable	 \$ <b>23,38</b> 0.54

Motion 25-2022

**Councillor Cole / Deputy Mayor Hann** 

Resolved, that, the accounts payable be approved as presented.

All In Favor

Motion Carried

**Permits:** Automotive Garage

259 Main Street

## Motion 26-2022 Councillor Johnston/Deputy Mayor Hann

Resolved, that, a permit be issued to establish an automotive garage at 259 Main Street.

## All In Favor Motion Carried

#### Items for Discussion:

- Precautionary Boil Water Advisory
- Hiring of a Full-Time Water Operator for the town.

## Motion 27-2022 Councillor Cole / Councillor Johnston

Resolved, that, due to our Full-time Operator leaving, the Part-Time worker will move to Full-Time. (Level 1 Water Distribution System Certified Operator – # NL22-004U) will be hired as Full-Time Water Operator/Maintenance for the Town of Port au Port East. Rate of pay will be 17.50 per hour for 35 hours per week. Salary will be reviewed each year during budget process.

## All In Favor Motion Carried

Workplace NL Certification – Occupational Health & Safety Training for Clerk/Manager

### Motion 28-2022 Councillor Cole / Deputy Mayor Hann

Resolved, that, Clerk / Manager will renew her Workplace NL certification for Health & Safety Training

# All In Favor Motion Carried

- Light by 108 Hynes Road Maintenance will see how far apart the street lights are and if the distance exceeds that of others in town, a light will be placed in this location.
- Smoke House/training Facility Pay half the cost to knock down the facility and move the materials off towards the bank. (cost is \$1,500)

# Motion 29-2022 Councillor Cole / Deputy Mayor Hann

Resolved, that, the Town of Port au Port East will pay half the cost to demolish the old Smoke House/training facility. The Town's share is \$750.00.

## All In Favor Motion Carried

Bi-Election – To replace a Councillor who resigned .

#### Motion 30-2022

## **Councillor Johnston / Councillor Cole**

Resolved, that, a bi-election will take place to replace a Councillor who resigned on March 22, 2022. Nominations will be held at the Town Office on May 26<sup>th</sup> from 8 am to 8 pm and election (if necessary) will take place on June 22, 2022.

## All In Favor Motion Carried

Lawyer on Retainer

#### Motion 31-2022

## **Councillor Johnston / Councillor Cole**

Resolved, that, Clerk/Manager will contact Trevor Stagg of Stagg & Stagg Law re: "Lawyer on retainer" for the Town to assist with any issues that may come forward.

# All In Favor Motion Carried

 Motion to adopt "Harassment Policy" to include 3 members from the town of Port au Port West, Aguathuna & Felix Cove Council to set as adjudicators on a panel in the event that a hearing becomes necessary. Our council will reciprocate if required.

### Motion 32-2022

## **Councillor Cole / Councillor Johnston**

Resolved, that, as required by Occupational Health & Safety, a motion be put in place to acknowledge that 3 members of the Port au Port West, Aguathuna & Felix Cove Council will be available to sit in on any Harassment charges that may occur with council and/or its employees. Be it further resolved, that 3 members of the Port au Port East Council will sit in on any Harassment charges relating to council and/or its employees of the Town of Port au Port West, Aguathuna & Felix Cove.

All In Favor Motion Carried Note: As a result of complaints from 2 residents, and after discussions with the office of the Privacy Commissioner, we will no longer be sending out mass emails.

We will continue to post messages at Canada Post, Gas Station, and through Facebook and Website as necessary.

Adjournment:

Time of Adjournment 5:08 pm

Motion 33-2022

**Councillor Cole/Councillor Johnston** 

All In Favor **Motion Carried** 

Mayor <u>Jim Caslin</u> Clerk/Manager <u>Horence</u> Barton