

# MINUTES

Town of Port au Port East  
Special Council Meeting March 20th, 2026

Minutes of a special meeting of the council of the  
Town of Port au Port East,  
held in the Town Hall, March 20th, 2026 at 6:00 P.M.

## *Members*

### *Present*

|              |            |
|--------------|------------|
| Mayor        | K. DeGroot |
| Deputy Mayor | A. Barry   |
| Councillor   | M. Gale    |
| Councillor   | K. Gaudon  |

### *Also,*

### *Present*

Town Clerk/Manager K. Hunt

9 people are present in the public galleries.

**Mayor K. DeGroot called the meeting to order at 6:01 pm.**

## **Finances**

### **2024 Financial Statements**

Resolution # 20 - 26 – A. Barry/M. Gale

Be it resolved, that the Port au Port East town council approve the draft financial statements as presented, and that they be deemed to accurately reflect the financial position and results of operations of the town of Port au Port East for the year ended December 31<sup>st</sup>, 2024.

|           |              |             |
|-----------|--------------|-------------|
| In favor: | Mayor        | K. De Groot |
|           | Deputy Mayor | A. Barry    |
|           | Councilors:  | M. Gale     |
|           |              | K. Gaudon   |

Opposed: 0

Abstaining: 0

Resolution Carried

### **Auditor for Fiscal Year End December 31, 2025**

Resolution # 21 - 26 – A. Barry/M. Gale

Be it resolved, the Port au Port East town council will engage the services of Janice Kennedy, CPA Professional Corporation to complete the audit and prepare the financial statements for the year ended December 31<sup>st</sup>, 2025, and the necessary funds will be allocated for this service

In favor: Mayor K. De Groot  
Deputy Mayor A. Barry  
Councilors: M. Gale  
K. Gaudon

Opposed: 0  
Abstaining: 0  
Resolution Carried

## **Discussion:**

### **Municipal By-Election**

Resolution # 22 – 26 – A. Barry/M. Gale

It has been determined that holding the by-election on May 8<sup>th</sup>, 2026 presents an issue with the required time frames to hold a by-election that are set by government and the town clerk/manager attending the PMA conference.

Be it resolved, the nomination dates for the bi-election will be now be held on April 8<sup>th</sup>, 2026 and on April 9<sup>th</sup>, 2026 from 9:00am to 4:30pm on both days. The new by-election date will be May 5<sup>th</sup>, 2026 from 8:00am to 8:00pm. The returning officer will be our town clerk/manager, K. Hunt, the poll clerk will be Darren Flynn, the alternate poll clerk will be Jasmine Pinksen.

In favor: Mayor K. De Groot  
Deputy Mayor A. Barry  
Councilors: M. Gale  
K. Gaudon

Opposed: 0  
Abstaining: 0  
Motion Carried

## **Adjournment**

Motion # 22 – 26 – A. Barry/M. Gale

Be it resolved that Council do now adjourn to meet again on Tuesday, April 21st, 2026 at 6:00 PM

In favor: Mayor K. De Groot  
Deputy Mayor A. Barry  
Councilors: M. Gale  
K. Gaudon

Opposed: 0  
Abstaining: 0  
Motion Carried

The meeting adjourned at 6:06 P.M

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Mayor Kimberly De Groot

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Town Clerk/Manager – Koren Hunt