

**Meeting # 1
January 25, 2022**

Present: Mayor James Cashin
Deputy Mayor Eileen Hann
Councillor Gordon Johnston
Councillor Jan Crane
Resident: Ivan Cole

Mayor Cashin called the meeting to order at 6:01 pm

Minutes of meeting held on December 14th, Special Meeting held on December 21, 2021 and January 20, 2022.

Motion 02-2022 Councillor Johnston /Deputy Mayor Hann

Resolved, that, the minutes of meeting held on December 14, 2021 be adopted as presented.

**All In Favor
Motion Carried**

Motion 03-2022 Deputy Mayor Hann / Councillor Crane

Resolved, that, the minutes of special meeting held on December 21, 2021 be adopted as presented.

**All In Favor
Motion Carried**

Motion 04-2022 Councillor Johnston / Councillor Crane

Resolved, that, the minutes of January 20, 2022 be adopted as amended and will read as follows: A Bi-Election will be called to replace Councillor Michael McCann who had resigned from Council on December 14, 2021. Nomination for Candidates will be held on February 7, 2022, and the Election, if required, will be held on March 02, 2022.

**All In Favor
Motion Carried**

Correspondence:

- "BEST" - Mayor Cashin gave an update from Michael McCann and we will wait for information to place on the Town website and Facebook page.

- Chamber of Commerce Meeting re: Shortage of Family Physicians. – Mayor Cashin gave an overview of the issues regarding the Recruiting & Retention of physicians and said that the process is ongoing.
- Stephenville, Kippen’s, Port au Port Search & Rescue – Yearly \$1,000.00 phone bill.

Motion 05-2022 Councillor Johnston / Councillor Crane

Resolved, that, the Town of Port au Port East will donate \$1,000.00 towards the Stephenville, Kippen’s, Port au Port Search & Rescue telephone bill for 2022.

**All In Favor
Motion Carried**

- Proclamation – Epilepsy – Mayor Cashin will sign the proclamation for the Town of Port au Port East.

Finances: Accounts Payable _____ \$ 45,327.84

Motion 06-2022 Councillor Johnston / Deputy Mayor Hann

Resolved, that, the Accounts Payable be approved as presented. Councillor Crane said that she would like more information but Council will continue to review a broken down list of expenses as have been past practice.

In Favor:
 Mayor Cashin
 Deputy Mayor Hann
 Councillor Johnston
 Councillor Crane

**All In Favor
Motion Carried**

Bank Statements: November & December 2021 – Council reviewed.

Items for Discussion:

- Bacteriological Water Analysis Report – December 15, 2021 – Satisfactory
- 142 Main Street – Fred Stagg – Client wants to know if it would be possible to get a permit to build on this land. (situated next to Clayton Young) – Council discussed this and decided that further study is required before an informed decision can be made.
- Flooding / Landscaping – Ties in with the previous item.

- Romaines Bridge – Tender will be called this year to begin some work on the replacement of this bridge (as per MHA Tony Wakeham – District of Port au Port).
- Animal Control - Will resume again in February, 2022. Any complaints will be relayed to the Animal Control officer in Stephenville.
- Meeting Attendance – Councillor Crane requested that meetings be live streamed with the option of attending by Telephone – Mayor Cashin stated that live streaming had been voted on prior to this meeting and was not favored by Council. In regards to telephone participation, Mayor Cashin said that this would have to be considered as Councillor Crane already stated that in person meetings are required to conduct council business.
- Temporary Worker - Clerk informed Council that Stephen Barter (part-time maintenance/water operator) had slipped and fell and broke his ankle in multiple places and awaiting surgery. Clerk will search for a suitable temporary worker until such time as Stephen is able to work.
- Newsletter (includes info on tax increase, dog regulations, and welcome to new residents. Councilor Crane said that there should be two newsletters sent out to residents per year. Clerk did say that time is the obstacle in that we only have staff of one to carry out administration duties. Mayor Cashin told Councillor Crane that if she has any information that would be beneficial to residents, to forward same to the office so that Council could review it.
- Code of Conduct – Virtual Information Session – Clerk informed Council that this is mandatory but that it can be done from home. Deputy Mayor Hann will sit in with the Clerk/Manager to do this at the office.


Adjournment:

Time of Adjournment **7:30 pm**

Motion 07-2022 **Councillor Johnston / Deputy Mayor Hann**

All In Favor

Motion Carried

Mayor 

Clerk/Manager 