

## MINUTES

Town of Port au Port East  
Regular Council Meeting April 16th, 2024

Minutes of a regular meeting of the council of the  
Town of Port au Port East,  
held in the Town Hall, April 16th, 2024 at 6:00 P.M.

### *Members*

#### *Present*

Mayor	J. Tuttle
Deputy Mayor	C. Joseph
Councillors:	A. Barry

### *Also,*

#### *Present*

Town Clerk/Manager	K. Hunt
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13 people are present in the public galleries.

### *Guests*

A resident addressed the council and public gallery regarding their ideas for the future of the existing Romaine's Bridge once the new bridge that is currently under construction is completed. The resident put forth the idea of a possible ATV route to allow safe passage over Romaine's River without any disruption to the flow of motor vehicle traffic.

All councillors thanked the resident for their time.

**Mayor J. Tuttle called the meeting to order at 6:00pm.**

### *Regular Meeting*

#### *Minutes:*

*March 19th, 2024*

### **Regular Meeting of March 19th, 2024**

Will be available at next public meeting

### *Regulations/Policies*

No regulations/policies

### *General Business*

No general business

*Correspondence*

**Bacteriological Water Analysis Report for April 8th, 2024**

*Finances*

**Account Payable as at March 31st, 2024**

The Town Clerk/Manager reported that the outstanding account payable list up to and including March 31st, 2024 is \$ 27,030.31.

Motion # 38 - 24 – C. Joseph/A. Barry

Be it resolved that the attached Accounts Payable list to March 31st, 2024 in the amount of \$ 27,030.31 be approved for payment as circulated.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

**Employee Remittance for March 2024**

The town clerk/manager reported the amount of \$ 3,902.18 to be remitted for the period beginning March 1st, 2024 and ending March 31st, 2024.

Motion # 39 - 24 – A. Barry/C. Joseph

Be it resolved that the employee remittance for March 2024 in the amount of \$ 3,902.18, be approved for payment.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

*Permits*

**General Repairs and Maintenance Permits  
10 Romaines Road  
13 Oceanview Drive**

Motion # 40 - 24 – C. Joseph /A. Barry

Be it resolved that the general repairs and maintenance permits be approved.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

### **Shed/Garage/Home Permits**

**400 Main Street** – Renovation of Existing Residence

Motion # 41 - 24 – C. Joseph /A. Barry

Be it resolved that building application be deferred until the next public meeting on May 14<sup>th</sup>, 2024 to allow applicant time to submit additional information regarding septic, artesian well and current survey.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

**11 Garden Drive** – Residential New Build

Motion # 42 – 24 C. Joseph/A. Barry

Be it resolved that building application be deferred until next meeting to allow the applicant time to submit septic approval and current survey of property as requested by council.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

**Permits (Other) - None**

*Discussion:*

**Spring Clean Up Week**

Motion # 43 – 24 – C. Joseph/A. Barry

Containerized Sanitation has scheduled the Town of Port au Port East clean up week to begin on May 21<sup>st</sup>, 2024 and be completed by May 24<sup>th</sup>, 2024.

Be it resolved that Spring Clean Up will began on May 21<sup>st</sup>, 2024 and be completed by May 24<sup>th</sup>, 2024. Items have to be placed curbside by 7:00am on May 21<sup>st</sup>, 2024. Items placed out after this time that are not picked up will remain the residents responsibility for disposal.

In favor: Mayor J. Tuttle  
Deputy Mayor C Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

**Minimum Charge for Residential Property**

Resolution # 9 – 24 C. Joseph/A. Barry

Resident has inquired about paying vacant property tax on land that is not accessible to owner.

Be it resolved, that no water tax will be charged for vacant property that is not accessible to owner.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

### **Business Tax for AirBNB**

Resolution # 10 – 24 C. Joseph/J. Tuttle

A resident has asked if there are any other available methods that could be used to determine the business tax for an AirBNB. Could the square footage of the unit be used?

Be it resolved, that the current tax structure for the business tax on an AirBnB unit will remain in effect.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

### **Request for a Street Light at 302 Route 460**

Motion # 44 - 24 – C. Joseph/A. Barry

Resident has requested a light as the area has no existing street light. No cost to town to install light but a monthly charge of \$ 16.08 will apply and will be added to the existing monthly recurring invoice for streetlights in our town.

Be it resolved, that the town clerk/manager will contact NL Power to arrange the installation of the street light in an acceptable area close to 302 Route 460.

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

### **Fence/Dugout Repair at the Dan McIsaac Ballfield**

Motion # 45 – 24 – C. Joseph/A. Barry

Two options to fix the missing fence at the ballfield is to install straight chain link fencing or replace the dugout that was originally in place but was damaged during a wind storm in 2023.

Be it resolved, that the town clerk/manager will order materials to build the replacement dugout to match the existing dugout. Labour work to be completed by the town maintenance worker(s).

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

*Adjournment*

Motion # 46 – 24 – A. Barry/C. Joseph

Be it resolved that Council do now adjourn to meet again on Tuesday, May 14th, 2024 at 6:00 PM

In favor: Mayor J. Tuttle  
Deputy Mayor C. Joseph  
Councilors: A. Barry

Opposed: 0  
Abstaining: 0  
Motion Carried

The meeting adjourned at 7:17 P.M

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Mayor Jeff Tuttle

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Town Clerk/Manager – Koren Hunt