

**Meeting # 7  
September 4<sup>th</sup>, 2018**

**Present:** James Cashin – Mayor  
Eileen Hann – Deputy Mayor  
Gordon Johnston – Councillor  
Elaine Martin – Councillor  
Michael McCann – Councillor

Mayor Cashin called the meeting to order at 6:05 p.m

**Minutes of meeting held on June 12<sup>th</sup>, 2018**

Mayor Cashin asked if there were any errors or omissions.

**Motion 43-2018                      Councillor Johnston / Deputy Mayor Hann**

**Resolved, that, minutes of meeting held on June 12<sup>th</sup>, 2018 be adopted as presented.**

**Motion Carried**

**Minutes of special meeting held on June 18<sup>th</sup>, 2018**

Mayor Cashin asked if there were any errors or omissions.

There was a question regarding our EP Zone and clerk will contact John Baird (Planning) for clarification.

**Motion 44-2018                      Councillor McCann / Councillor Johnston**

**Resolved, that, minutes of meeting held on June 18<sup>th</sup>, 2018 be adopted.**

**Motion Carried**

**Minutes of Telephone Poll on June 20<sup>th</sup>, 2018**

Mayor Cashin asked if there were any errors or omissions.

**Resolved, that, the minutes of Telephone poll conducted on June 20<sup>th</sup>, 2018 be adopted as presented.**

**All in Favor**

**Motion Carried**

**Minutes of special meeting held on July 9<sup>th</sup>, 2018**

Mayor Cashin asked if there were any errors or omissions.

**Motion 45-2018**                      **Councillor Johnston / Councillor Martin**

**Resolved, that, the minutes of special meeting held on July 9<sup>th</sup>, 2018 be adopted as presented.**

**Motion Carried**

**Correspondence:**

- Bay St. George Waste Management Committee – Rebate in the amount of 1,916.87 waste disposal fees that Town's and LSDs overpaid.
- Newfoundland Power – LED Street and Area Lighting Proposal – Clerk will contact Newfoundland Power to see if LED Street Lighting will affect our rates and if there will be an upfront cost to the town.
- Western Health – Available to speak with council, staff & volunteers about safe sharps disposal, the Safe Works Access Program, and opioid overdose response. To date the town has no issues with sharps or overdose. The letter will be placed on file in the event that we need to use it.
- Western Health – Invitation to attend Western Health Community Partner Engagement Sessions 2018. Held in Stephenville on September 12 (12:00 pm – 2 p.m). RSVP if anyone wants to attend. No one is available to attend.
- Heart & Stroke Foundation of Canada – Mayor's March – marching to make a difference in the health of our province, while raising funds for heart & stroke research. As per council policy, we do not donate outside the community.
- Vocm – Fundraiser for Daffodil Place. As per council policy, we do not donate outside the community.
- Royal Newfoundland Constabulary – Requesting financial support by purchasing an advertisement space in their 28<sup>th</sup> Annual Community Guide. As per council policy, we do not donate outside the community.

**Finances: Accounts Payable**

Please see attached list

**Motion 46-2018**                      **Councillor Johnston / Councillor Martin**

**Resolved, that, the list of Accounts Payable attached, be approved for payment.**

**Motion Carried**

**Financial Statement – May 01 – August 31, 2018**

**Motin 47-2018**

**Councillor McCann / Councillor Martin**

**Resolved, that, the Financial Statement from May 01, 2018 to August 31, 2018 be approved as presented by Clerk.**

**All In Favor**

**Motion Carried**

**Permits: General Repairs & Maintenance**

- Anglican Parish Hall – 6 Church Lane
- Keith White – 145 Main Street
- Jack Gaudon – 3 Romaines Road
- Chris Conran – 21 Hynes Road
- Millie Truitt – 123 Hynes Road
- Kenneth Hynes – 125 Hynes Road
- John Erickson – Main Street
- Darius Benoit – 34 Main Street
- Rick Wellman – 11 Romaines Road
- Ann Marie White – 149 Main Street
- Jackie Marche – 108 Hynes Road
- Timothy Hinks – 4 Mountainview Road
- Canada Post Corporation – 308 Main Street

**Motion 48-2018**

**Councillor Martin / Councillor Johnston**

**Resolved, that, the above named residents be approved to do general repairs and maintenance on their property.**

**Motion Carried**

**Permits: Storage Shed**

- Gary Martin – 131 Main Street

**Motion 49-2018**

**Councillor Johnston / Councillor McCann**

**Resolved, that, Mr. Martin be granted a permit to place a metal shed on his property.**

**Motion Carried.**

### Items for Discussion:

- ✓ Bacteriological Water Analysis Report for June 14, July 19<sup>th</sup> and August 20<sup>th</sup>, 2018 – Satisfactory.
- ✓ School Busing – Clerk will write a letter to the Minister of Education advocating on behalf of residents in the Town of Port au Port East with respect to changes in busing policy and safety issues for children.
- ✓ Tentative Agenda – distribute to Council members prior to monthly meetings.
- ✓ Yearly update to residents – Send out to residents each year around Mid December.
- ✓ Annual Christmas Social ( Music, Date, & Catering should be booked early)
- ✓ Properties of Carol White and Joseph Collier (July 9<sup>th</sup> Special Meeting update). Mrs. White contacted the town office on July 10<sup>th</sup> and said that Mr. Collier would be purchasing all of her land and that we do not need to write up an easement agreement.
- ✓ Training for Town Clerk as follows: Procurement Act, October 17<sup>th</sup> – Corner Brook and Budget – October 11<sup>th</sup> in Stephenville. OH&S Certification Training here at the office sometime during week of Sept. 17-21. Clerk will check with Shawn Sheppard to find out the cost of OH&S Certification.

### Motion 50-2018

Deputy Mayor Hann / Councillor Johnston

**Resolved, that, Clerk attend training sessions as follows: Procurement Act- Oct 17 in Corner Brook. Budget- Oct. 11 in Stephenville and OH & S when it's available.**

### Motion Carried

- ✓ Safety Symposium (re: June 12 meeting). Clerk checked with Daren and he has completed this training through the Fire Department.
- ✓ MNL- Call for Nominations for Board of Directors. No Nominations
- ✓ MNL- Annual Convention & Trade Show in Gander, October 4-6 (2 registered) – No one available to attend
- ✓ Mclsaac's Ballfield update – Council is pleased to see more use of the ballfield
- ✓ Installation of Merry-go-round for St. Thomas School – Letter from Principal. Council decided to ask ICR building supplies for a quote. The town doesn't have the resources to install it. Council will ask the school for an agreement stating that if we invest in installing this equipment, and should the school close, the equipment would stay on the playground.
- ✓ Waste disposal containers around town ie: By Tourist Chalet & Town office. Council decided to defer decision until the spring.
- ✓ Stephenville, Kippen's, Port au Port Search & Rescue. Mr. Gerry Clark contacted Mayor Cashin and requested financial assistance in building a slipway on the Gravel's Beach to launch their rescue boat. Council said No to this. We are already donating to this organization and the location of the proposed slipway is not in our town.
- ✓ Landscaping Policy. Clerk will continue to gather information from other communities.

- ✓ Gravel's Beach Clean-up – Council received a letter from Mary McCormack thanking them for delaying the clean-up of the beach until the nesting birds leave in mid-August. Port au Port West, Aguathuna & Felix Cove will cost share this with us. Council will wait for all quotes to do this work.
- ✓ Reservoir Liner – Tender awarded to Marine Contractor's Limited. Town is on "Conserve Water" and Clerk will contact St. Thomas Aquinas School and ask that they conserve as much as possible by using bottled water and ensuring that urinals are not automatically flushing.
- ✓ Generators – Clerk will contact John Lambe (Canadian Coast Guard) and let him know that we would like to have the generator made ready to send to us asap. We want to have it installed before frost.

Deputy Mayor Hann left our meeting at 8:30 p.m due to commitments at home.

- ✓ Land Lease – Brian Buckle (Diocese) – Councillor Johnston will meet with the Twilight 50+ Club on Tuesday, September 11<sup>th</sup>, 2018 to discuss Mr. Buckle's letter to council.

**Other Info:**

- ❖ Infrastructure – Vol 23, # 6 June/July 2018
- ❖ Muskrat Fall Project April, May, June 2018 Highlights
- ❖ Recycling Product News – May/June 2018 & July/August 2018


**Adjournment**

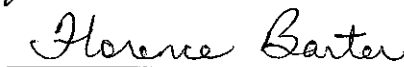
Time of Adjournment:9:00 p.m

**Motion 51-2018**

**Councillor Johnston / Councillor McCann**

**Motion Carried**

  
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Mayor

  
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Clerk