

Meeting # 5  
May 21<sup>st</sup>, 2019

**Present:** Mayor Cashin  
Deputy Mayor Eileen Hann  
Councillor Martin  
Councillor Johnston  
Councillor McCann

**Mayor Cashin called the meeting to order at 6:10 p.m**

**Minutes of last meeting held on April 9<sup>th</sup>, 2019**

**Mayor Cashin asked if there were any errors or omissions**

**Motion 29-2019 Councillor Johnston / Councillor McCann**

Resolved, that, the minutes of last meeting held on April 9<sup>th</sup>, 2019 be adopted with the following amendment:

Disclosure Statement:

All members of Council and Staff will sign a "Disclosure Statement" to reflect the public knowledge of properties and / or business interests of each member.

**Motion Carried**

**Correspondence**

- Re-dedication of the new monument at Cape St. George. Date changed from July 1<sup>st</sup>, to June 23<sup>rd</sup> at 2 p.m. It is felt that this is a solemn event and should really stand out on its own without having to combine it with Canada Day Celebrations. – The Town of Port au Port East will lay a wreath at this ceremony. Deputy Mayor Hann or Councillor Mc.Cann will attend

**Motion 30-2019 Councillor McCann / Councillor Johnston**

Resolved, that, The Town of Port au Port East will purchase a wreath for 60.00 for the Re-Dedication ceremony at Cape St. George on June 23<sup>rd</sup> and that Deputy Mayor Hann or Councillor Mc.Cann will attend and lay the wreath on behalf of the town.

**All In Favor**

**Motion Carried**

- Clar Simmons Scholarship – Awarded based on standardized public examination scores for all students graduating with an Academic or Honours status. There is no student available to apply.
- NAIA – Requesting support for aquaculture in NL. Council decided not to support this cause.
- NL College of Family Physicians – Family Doctor Award Nominee Information Form

**Finances: Accounts Payable**

**Accounts Payable Total** \_\_\_\_\_ **55,593.85**

**Motion 31-2019**

**Deputy Mayor Hann / Councillor Martin**

Resolved, that, the Accounts Payable be approved for payment with the exception of the 100.00 donation made to the Autism Society by the Port au Port Regional Volunteer Fire Department.

**Motion Carried**

**Finances: Financial Statement (Jan 1 – Mar. 31, 2019)**

**Motion 32-2019**

**Councillor Johnston / Deputy Mayor Hann**

Resolved, that, the Financial Statement for period Jan 01 – April 30, 2019 be adopted as presented.

**All In Favor**

**Motion Carried**

**Permit: Demolition**

- Paul Duffy – 265 Main Street

**Motion 33-2019**

**Councillor Johnston / Councillor Martin**

Resolved, that, Mr. Duffy be given a permit to demolish his house that was destroyed by fire.

**Motion Carried**

**Permit: New House Construction**

- Paul Duffy – 265 Main Street

**Motion 34-2019**

**Councillor McCann / Councillor Martin**

Resolved, that, Mr. Duffy be granted a permit to construct a new house at 265 Main Street to replace the one lost due to fire.

**All In Favor**

**Motion Carried**

**Permit: House Extension**

- David Benoit – 10 Oceanview Drive

**Motion 35-2019**

**Councillor Martin / Deputy Mayor Hann**

Resolved, that, Mr. Benoit be granted a permit to build an extension on his home located at 10 Oceanview Drive

**Motion Carried**

**Permit: Garage**

- Medrick Gaudon – 2 Damon Drive

**Motion 36-2019**

**Councillor Mc.Cann / Councillor Johnston**

Resolved, that, Mr. Gaudon be granted a permit to build a garage on his property located at 2 Damon Drive.

**Motion Carried**

**Permits: General Repairs**

- Laura Hoskins – 165 Main Street
- James Cashin Jr. – 18A Hynes Road

**Motion 37-2019**

**Councillor McCann / Councillor Johnston**

Resolved, that, the above mentioned residents be granted a permit to do general maintenance and repairs on their property.

**Motion Carried**

### **Permits: Fence**

- John Erickson – 9 Main Street
- Charles Barter – 52 Main Street

### **Motion 38 – 2019**

**Councillor McCann / Councillor Martin**

Resolved, that, the above mentioned residents be granted a permit to construct a fence on their property as long as complies with Town and Department of Works regulations.

### **Motion Carried**

### **Items for Discussion:**

- Bacteriological Water Analysis Report for April 24<sup>th</sup> and May 1<sup>st</sup>, 2019 – Satisfactory
- Overdue Accounts – Clerk has been instructed to go ahead with collections as per the Town of Port au Port East Tax Recovery Plan 2019.
- Jamie Goosney – Quote / Engineering for Romaines Road Project – Mr. Goosney wanted to know that if he provided a quote for MCW Application, would he be awarded Engineering Services for this project. Council requested that Mr. Goosney provide a quote on what he would charge to do the application as per MMIS regardless if he was awarded the engineering work once the project starts.
- Best Buds Auto Detailing (Clifford Bennett) – 166 Main Street, Port au Port East – Mr. Bennett submitted an application to start an Auto Detailing / Power Washing business in Port au Port East. Council discussed this and decided that due to water concerns and a development ban in the town, we cannot issue a permit for Power Washing or any work that would place extra strain on the Town's water supply. We can, however, issue a permit for Auto Detailing. Clerk will send Mr. Bennett a letter outlining our concerns and approving his Detailing Business. The Town has been working diligently to correct water issues and now waiting for a new piece of equipment (to replace an aging one). This will allow us to accurately measure our water consumption. Once this is installed, we will be in a better position to make more informed decisions.
- Tourism Business (William & Amanda Young) – 39 Main Street, Port au Port East – Mr. & Mrs. Young submitted a letter to Council informing that they would like to start a Tourism business from their home. Council requested that Mr. Young provide more information.
- "Gate" that we installed at the beach – Lock removed – Council discussed this and decided to order a "High Security" lock with keys that are unable to be cut unless

authorized by the town. There will be a fee charged for each key to compensate for cost associated with replacing locks at the beach site.

- Summer BBQ – Council will have their annual barbecue on June 11<sup>th</sup>, following our regular Council Meeting.
- Lawn Mower – Clerk will secure quotes for a machine that is capable of mowing McIsaac's Ballfield and town properties. Clerk will forward information to Council so that a decision which one to buy can be made so that we may purchase in time for mowing and the start of planned usage of the field.
- PMA Convention – St. John's, June 4-7<sup>th</sup>, 2019 (Clerk)

**Motion 39 – 2019**

**Councillor Johnston / Councillor McCann**

Resolved, that, Clerk be permitted to attend the PMA Convention in St. John's during the week of June 4<sup>th</sup> – 7<sup>th</sup>, 2019

**All In Favor**

**Motion Carried**

- Municipal ATIPP Coordinator Training – June 18

**Motion 40 – 2019**

**Councillor McCann / Councillor Martin**

Resolved, that, Clerk be permitted to attend the ATIPPA (Privacy) Training on June 18<sup>th</sup>, 2019

**All In Favor**

**Motion Carried**

- Port au Port Fire Department – Celebrating 40 years on January 31, 2020 – Council discussed this and it was decided that more information is required. Mayor Cashin (Liaison – for the Fire Department) will meet with Deputy Chief Wayne Deaves.
- Gas Detection Specs & Quote – This is the only local supplier (Paradise, NL) – Correction – National Shoe in Corner Brook is also a dealer. Clerk will ask for another quote.

**Other Info**

- 🗑️ Recycling Product News – March 2019 & April 2019
- 🗑️ Infrastructure – Vol 24, April 2019
- 🗑️ Infonote – May 10, 2019

**Adjournment:**

**Motion 41-2019**

**Councillor Martin / Councillor Johnston**

Time of Adjournment: 8:35 p.m

Mayor

Jim Cashin

Clerk

Florence Bertes