

**Meeting # 6
June 12th, 2018**

Present: James Cashin – Mayor
Eileen Hann – Deputy Mayor
Gordon Johnston - Councillor
Elaine Martin – Councillor
Michael McCann – Councillor

Mayor Cashin called the meeting to order at 6:05 p.m

Minutes of last meeting held on May 8th, 2018

Mayor Cashin asked if there were any errors or omissions.

Motion 31 – 2018 Councillor Martin / Councillor McCann

Resolved, that, minutes of last meeting held on May 8th, 2018 be adopted as presented.

Motion Carried

Mayor Cashin mentioned that June 21st, 2018 is National Aboriginal Day and it would be nice to raise the Mi'Kmaq Flag at the Town Hall. Everyone agreed

Correspondence:

- Joanne Ryan (Town Clerk) – Notice of Retirement

Motion 32 – 2018 Councillor Johnston / Councillor Martin

Resolved, that, Joanne will fill in as acting town clerk for Florence and will have the same rate of pay as Florence currently receives.

All in Favor

Motion Carried

- Safety Symposium in Stephenville – Clerk will check to see if this symposium will be of benefit to the town.

Finances: Accounts Payable

Total _____ **\$40,083.43**

Motion 33 – 2018 Councillor Johnston / Deputy Mayor Hann

Resolved, that, the list of accounts payable attached, be approved for payment.

Motion Carried

Permits: General Repairs

- ❖ Lacosta, Roger – 13 Mountainview Drive
- ❖ Way, Marlana – 2 Pine Avenue
- ❖ Martin, Elaine – 147 Main Street
- ❖ Cashin, James Jr – 18A Hynes Road

Motion 34 – 2018 Councillor Johnston / Councillor McCann

Resolved, that, the above named residents be granted permits to do general repairs and maintenance on their property.

Motion Carried

Permits: New Home Construction

- ❖ Hynes, Leroy – 181 Main Street

Motion 35 – 2018 Councillor Martin / Deputy Mayor Hann

Resolved, that, Mr. Hynes be granted a permit to build a new house on his property located on 181 Main Street.

Motion Carried

Items for Discussion:

- Glen McCann is requesting \$300.00 from the town in support of the Targa 2018 Race. The Town of Port au Port East would have its logo on the car.

Motion 36 – 2018 Councillor Martin / Deputy Mayor Hann

Resolved, that, the Town of Port au Port East donate \$300.00 to the Targa 2018 Race. Councillor McCann did not vote due to conflict interest.

All In Favor

Motion Carried

- Bacteriological Water Analysis Report – May 28th, 2018 – Satisfactory
- James Hawco – Land in lieu of taxes owing to the town. Council discussed this and decided “No”. They have already allowed him to make payments twice but Mr. Hawco defaulted.
- Road on Robert Drive – Council discussed this and decided that the road would have to be put there as straight as possible.
- Load of screen for parking lot – Yes
- Repair or replace deck out back – Yes
- Shannon Hoskins – 10 chickens

Motion 37 – 2018 Councillor McCann / Councillor Martin

Resolved, that, Mr. Hoskins be permitted to keep 10 chickens on his property located at 91 Main Street, subject to the towns “Livestock Regulations” which states that “Under no circumstances will chicks be kept within 25 feet of any dwelling.

Motion Carried

Other Info:

- Recycling Product News, April 2018
- Infrastructure Vol. 23, May 2018

Adjournment:

Motion 38 – 2018 Councillor Johnston / Deputy Mayor Hann

Time of Adjournment: 7:30 p.m

All In Favor

Motion Carried

Mayor Jim Cashin
 Clerk Florence Barter

Special Meeting
June 18th, 2018

Present: Mayor James Cashin
Deputy Mayor Eileen Hann
Councillor Elaine Martin
Councillor Michael McCann
Councillor Gordon Johnston

Mayor Cashin called the meeting to order at 6:00 p.m.

The purpose of this meeting was to discuss:

- Generator that the town was successful in obtaining through MP Gudie Hutchings.
 - Emergency Generator Municipal Capital Works Project that the town has been given approval for.
 - Town of Port au Port East EP Zone
 - Mary McCormack's letter requesting that the town do a clean-up of the area below the hill at Berry Head extending across to where the fishing sheds are located.
1. Clerk has been trying to reach Mr. Dan Pike, Superintendent of Maritime and Civil Infrastructure for Coast Guard's Atlantic Region, to begin the process of having the generator transferred to the town, and to gather information on its condition. Mr. Pike is out of the office until Friday, June 22nd or Monday, June 25th. Messages have been left with receptionist that we are very interested in taking ownership of this generator.
 2. It was decided that the town would work with the Department of Municipal Affairs for reallocation of funds for electrical hook-up/housing if the need arises.

Councillor McCann stated that when it comes to the setting up of the generator, he would like to be involved.

3. Mayor Cashin discussed the Environmental Protection Zone for the town and the fact that, although it has been discussed in the past, was never increased to reflect the rate of erosion that we are experiencing on our coastline. Clerk did some research on neighboring towns to see what distance they have for EP Zone. Clerk also contacted Chris Blanchard at the Department of Environment for clarification on what measures we could take. He said that we can increase our EP Zone as is necessary.

Motion 39-2018 Councillor McCann / Councillor Martin

Resolved, that, based on research in surrounding areas, and discussions with the Department of Environment, the Town of Port au Port East is increasing its Environmental Protection Zone. Where there is a chance of soil erosion, the EP Zone will

increase from 50 to 100 feet from the edge of the bank in all areas of town. No construction or development is permitted in these areas.

All in Favor
Motion Carried

Clerk will contact Mike Campbell with the Town of Stephenville to see what the standard distance for turns in the road are.

4. Council discussed Mrs. McCormack's letter and decided that we will look into cleaning up the area but that Clerk find out where our boundary lies. The owner's will be contacted and, as she had sent a letter to Port au Port West, Aguathuna, Felix Cove as well, we will contact them.

Adjournment

Time of Adjournment: 7:00 p.m

Motion 40 – 2018 Councillor McCann / Councillor Johnston

Motion Carried

Mayor

Jim Cashin

Clerk

Florence Berter

Town of Port au Port East

P.O. BOX 160
PORT AU PORT EAST, NL
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TELEPHONE (709) 648-2731, FAX (709) 648-9481

**Telephone Poll
June 20th, 2018**

Re: Invitation to Tender for RFP for 2018 – 19 Capital Works Program, Project No. 17-MCW-19-00045 Emergency Generators

Motion 41 – 2018

Deputy Mayor Hann / Councillor Johnston

Resolved, that, Council submit a Request For Proposals (RFP) for Prime Consultant Services related to Portable Emergency Generators in the Town of Port au Port East and that the following Engineering Companies be considered candidates for this project:

SNC Lavalin
Atlantic Engineering
Gorman Engineering
Wood Infrastructure and Environmental Solutions

All in Favor

Motion Carried

Mayor

Jim Cashin

Clerk

Florence Barter

Special Meeting
July 9th, 2018

Present: Mayor James Cashin
Deputy Mayor Eileen Hann
Councillor Gordon Johnston
Councillor Elaine Martin
Councillor Michael McCann – Absent

Guests: Mrs. Carol White
Mr. Joseph Collier

Mayor Cashin called the meeting to order at 6 p.m and invited everyone to introduce themselves.

The purpose of this meeting was to discuss proposed development on Mrs. White's property and also an easement for Mr. Collier to allow him utilities to his home.

Mayor Cashin pointed out that the town EP Zone has been increased to 100m which means that no development will be permitted out past the Newfoundland Power easement for power lines. He also mentioned that the way the road is drawn on the development proposal would not work for snow clearing as there would be no place for the contractor to pile it. Looking at the drawing, there may be enough room for a building lot or two.

Mrs. White listened to Mayor Cashin and said that in regards to snow clearing, what he said makes sense. She asked that since she paid property taxes on the land for 30 years and given the fact that the power line was put on her land without permission, could she be compensated from the town? Council said that there would be no compensation.

Mrs. White then asked if she could allow campers (on a seasonal basis) to use the land. Council was doubtful about this and stressed that the possibility of a landslide in this area is very real.

Council advised her to measure the land as it is now. Erosion has been ongoing and there is probably significantly less land there now, as it's been awhile since her proposal was drawn up. Mrs. White said that she will do what has to be done.

Mayor Cashin then initiated a discussion regarding the required easement for the town in order to carry out town maintenance and snow clearing. Mrs. White asked council to draw up an easement and she will sign it. She also would do an agreement with Mr. Collier in regards to access to his property.

At this point in the meeting Mrs. White thanked Council for meeting with them. Mayor Cashin thanked Mrs. White and Mr. Collier for joining the meeting and reiterated that we need to resolve this issue as soon as possible.

Mr. Collier and Mrs. White left the meeting and Council further discussed the easement and the installation of services for water. Water will have to be installed on Mr. Collier's side of the roadway. As in the past, Council will put the water lines to the edge of the property and the homeowner would be responsible for the installation from the curb stop to his / her home.

Adjournment

Time of Adjournment:7:05 p.m

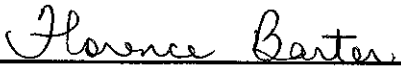
Motion 42- 2018

Councillor Johnston / Councillor Martin

Motion Carried



Mayor



Clerk