

**Meeting # 1  
January 14<sup>th</sup>, 2020**

Present: Mayor James Cashin  
Deputy Mayor Eileen Hann  
Councillor Gordon Johnston  
Councillor Michael McCann  
Councillor Elaine Martin (Sick)

Mayor Cashin called the meeting to order at 5:55 p.m.

**Minutes of meeting held on December 10, 2019**

Mayor Cashin asked if there were any errors or omissions.

**Motion 01-2020 Councillor McCann / Councillor Johnston**

Resolved, that, minutes of meeting held on December 10, 2019 be adopted as presented.

**All In Favor  
Motion Carried**

**Correspondence:**

- Department of Municipal Affairs & Environment – Carla Hayse: Advising that she will be do testing for PCB's sometime during the week of Tuesday, Jan. 7 – Thursday Jan 10 weather permitting. Council noted that we want the town water tested on a yearly basis.
- Quarry Review – Stephenville, Tuesday, Jan 28 – Councillor McCann will attend on behalf of Council and asked clerk to forward any information to him.

**Finances: Accounts Payable**

**Total** \_\_\_\_\_ **\$37,385.71**

**Motion 02-2020 Councillor Johnston / Councillor McCann**

Resolved, that, the accounts payable in the above amount be approved for payment.

**All In Favor  
Motion Carried**

Councillor McCann suggested that we should have better lighting in the meeting room. Clerk will ask maintenance to change the lighting to LED lights.

**Items for Discussion:**

- Clean & Safe Drinking Water Workshop – March 24-26, 2020

**Motion 03-2020**

**Councillor McCann / Councillor Johnston**

Resolved, that, the town maintenance / water operator be permitted to attend the Clean & Safe Water Workshop in Gander on March 24-26<sup>th</sup>, 2020.

**All In Favor**

**Motion Carried**

- PMA Annual Convention – June 17-19

**Motion 04-2020**

**Councillor Johnston / Councillor McCann**

Resolved, that, Clerk be permitted to attend the PMA Annual Convention in Gander on June 17-19<sup>th</sup>, 2020.

**All In Favor**

**Motion Carried**

- Disclosure Statements – 2020 – All Council Members & Staff will complete the Disclosure Statements. These will be placed on file.
- Tourism Plan for the Port au Port Peninsula – Session to develop tourism priorities. Jan 21<sup>st</sup>, from 9 am to 3:30 pm at Secret Cove Brewing Co. – Deputy Mayor and Town Clerk will attend.
- Municipal Plan Review – Clerk will contact Kippen's town office to try and find out what cost is associated with having our Municipal Plan updated.
- Port au Port Regional Volunteer Fire Department – Councillor McCann suggested that Council do a site visit. There is some concern regarding the condition of the Fire Truck ie: undercoating, washing & general maintenance. Council agreed that the truck will be undercoated once per year and will be cleaned and waxed twice each year. Councillor McCann will check out the cost to do this maintenance.

**Motion 05-2020**

**Councillor McCann / Deputy Mayor Hann**

Resolved, that, in order to protect the town's investment, the Fire Truck will be undercoated and cleaned/waxed each year.

**All In Favor**

**Motion Carried**

- Ron Benoit – New House / Land

**Motion 06-2020**

**Councillor McCann / Councillor Johnston**

Resolved, that, Mr. Benoit be granted a permit to build a home on a portion of land that is given to him on the condition that he provide an updated survey showing the amount of land that he & his son will own. Both blocks must be within the 10% variance allowed by the town. Approval from Government Services for a Septic has already been granted.

**All In Favor**

**Motion Carried**

**Other Info:**

- Recycling Product News – November/December 2019

Deputy Mayor Hann asked Council if they would sign a Sympathy Card to send to the family of the late John Crosbie.

Clerk presented Council with a draft copy of the Town Annual Newsletter and asked if anyone had anything to add. The newsletter will be sent out with 2020 tax invoices.

**Adjournment**

**Motion 07-2020**

**Councillor Johnston / Councillor McCann**

Time of Adjournment            7:45 p.m

**All In Favor**

**Motion Carried**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk