

MINUTES

Town of Port au Port East
Special Council Meeting December 1st, 2023

Minutes of a special meeting of the council of the
Town of Port au Port East,
held in the Town Hall, December 1st, 2023, at 6:00 P.M.

Members

Present

Mayor	J. Crane (Virtually)
Deputy Mayor	J. Erickson
Councilors:	C. Joseph
	A. Barry
	J. Tuttle

Also,

Present

Town Clerk/Manager K. Hunt

6 people are present in the public galleries.

Deputy Mayor J. Erickson called the meeting to order at 6:00pm.

Guests

No guests

Committee Reports

No committee reports.

Delegations

No delegations

Correspondence

No Correspondence

Finances

No Finances

General Business

No General business

Admin.

No Admin

Regulations/Policies

Human Resources Policy

Due to our rural setting and the number of interconnected residents, we as a council, feel a human resources policy is required. As an employer in a small town there will most likely be some form of relationship between job applicants, employees and council members. This is something we recognize and want to put in place measures to ensure a fair, safe, and respectful workplace where council can

ensure the best candidate for any position has been selected.

Motion # 117 - 23 A. Barry/J. Erickson

Be it resolved that the new Human Resources Policy is adopted and effective immediately.

In favor:	Mayor	J. Crane
	Deputy Mayor	J. Erickson
	Councilors:	C. Joseph
		A. Barry
		J. Tuttle

Opposed: 0

Abstaining: 0

Motion Carried

Permits

No Permits

Discussion:

Full Time Water Operator

Council reviewed numerous applications, made a selection of qualified candidates, and interviewed people both locally and from away. We feel that the most qualified candidate has been selected.

Motion # 118 - 23 C. Joseph/J. Crane

Be it resolved that Daren Benoit is our new full-time Water Operator/Maintenance Person.

In favor:	Mayor	J. Crane
	Deputy Mayor	J. Erickson
	Councilors:	C. Joseph
		A. Barry
		J. Tuttle

Opposed: 0

Abstaining: 0

Motion Carried

Adjournment

Motion # 119 – 23 – C. Joseph/J. Erickson

Be it resolved that Council do now adjourn to meet again on Tuesday, December 12th, 2023 at 6:00 PM

In favor:

Mayor J. Crane
Deputy Mayor J. Erickson
Councilors: C. Joseph
A. Barry
J. Tuttle

Opposed: 0
Abstaining: 0
Motion Carried

The meeting adjourned at 6:06 P.M



Mayor J. Crane



Town Clerk/Manager – Koren Hunt