## **Minutes**

## Town of Port-Au-Port East Special Town Meeting – August 10<sup>th</sup>, 2023 6PM Town Hall

Present: Councillor Jan Crane Councillor John Erickson Acting Town Clerk Darren Flynn Members of The Public

Acting Town Clerk Flynn called the meeting to order at 6:00PM

Acting Clerk Flynn read a letter from The Minister of Municipal and Provincial Affairs regarding the request for approval to perform functions of council with a reduced quorum. Pursuant to section 211 of the municipalities act Councillor Jan Crane and Councillor John Erickson are authorized to vote on all motions to support the routine day to day operations of the community and set a bi-election date in a public meeting. This authority is revoked once a quorum of council is achieved.

A call to floor to fill the position of Interim Mayor was made by Acting Clerk Flynn.

Motion 51-23

Councillor Erickson

Councillor Erickson Nominated Councillor Crane for Interim Mayor. Call to the floor was made three times for other nominations. A resident of the town nominated councillor Erickson but he declined the nomination. Nominations closed.

All in Favor

Passed

A call to floor to fill the position of Interim Deputy Mayor was made by Acting Clerk Flynn.

Motion 52-23

Councillor Crane

New Interim Mayor Crane nominated Councillor Erickson for Interim Deputy Mayor. Call to the floor was made three times for other nominations. Nominations closed.

All in Favor

Motion Passed

Motion 53-23

Interim Mayor Crane

Motion to the floor to set Bi-Election dates; Call for nominations August 11th

Nomination dates: August 22 and 23, 9 to 4PM

BI-Election: September 19th

All in Favor

Motion Passed

Motion 54-23

Interim Mayor Crane

Resolved that, signing authority for Interim Mayor Crane, Interim Deputy Mayor Erickson and Acting Town Clerk. Acting Clerk Flynn and Interim Mayor Crane or Interim Deputy Mayor Erickson must sign.

Motion 55-23

Interim Mayor Crane

Motion made to pay all accounts payable up to end of July (Mayor Crane listed off current accounts payable). Council had previously reviewed all payables.

All in favor

Motion Passed

Interim Mayor Crane addressed a claim from previous meeting about not being able to be part of council and clarified that she meets all qualifications.

Interim Mayor Crane addressed the current water situation and the reservoir is at 67% capacity full and may require turning off water during scheduled times.

Deputy Mayor Erickson also addressed water issue and noted if reservoir drops below 50% there may be a scheduled water outages put in place.

A resident asked to speak and pointed out that the tourist chalet Phone/Internet bills are only for July and August and should notify Bell Aliant to cancel bill after August, otherwise it will be continued to be billed.

Adjournment

Time of Adjournment 6:14PM

Mayor\_